



## **Chair's Annual Report for the period 1 January 2022 - 31 December 2022**

### **Summary**

The CIAN Committee made the difficult decision to reduce the resources provided to members this year, due to a reduced number of Committee members. We no longer provide a quarterly newsletter via email, but we do offer regular news updates via our website which is promoted on our social media channels. We have also reduced the number of Network Meetings. We urgently require new Committee members to enable CIAN to continue to provide vital internal audit resources for our members.

### **Objectives, Activities, Achievements and Performance against the 2021 - 2025 strategy**

The objectives from CIAN's 2021 - 2025 strategy are to:

#### **1. Raise the profile of internal audit in the third sector**

CIAN's social media presence increased by 165% on LinkedIn in 2022, to a total of 337 followers. Twitter increased by 21% to a total of 105 followers.

We promoted Internal Audit Awareness Month in May, which gained 384 post impressions.

#### **2. Provide CIAN members with opportunities for professional development**

CIAN held one training day at the London office of Grant Thornton with 18 attendees from our membership. The training was provided by John Chesshire, on the subject of the Assurance Framework.

We promoted five job vacancies within the charity sector on our website and social media pages, and promoted our CIAN Committee Treasurer vacancy.

We secured free membership to the Chartered Institute of Internal Audit's Data Analytics Forum for CIAN members, with thanks to Derek Jamieson at the Chartered Institute of Internal Auditors.

#### **3. Share resources that promote best practice and support effective internal audit**

We provided the following presentations and resources to support effective internal audit during our Network Meetings:

- Presentation on State of the Sector: A Data Led Approach to Tailoring Charity Regulation - Vicki Feltham & Kim Andrews - Charity Commission
- Presentation on Internal Audit perspectives for 2023 planning - Richard Evans - Crowe
- Presentation on Data Analytics – Challenge the Plan - Derek Jamieson (The Institute of Internal Auditors)
- Presentations on Internal Audit – Ideas for Resourcing on a Budget
  - Vanessa Clark (Action for Children) - Benefits of Design-Only Audits
  - Jonathan Orchard (Sayer Vincent) - Making the most of Secondments
  - Laura Kemp (RSPB) - Internal Audit Apprenticeships
- Data protection – key do's and don'ts for charities” Iain Bourne – Grant Thornton
- Fighting Fraud: How implementing a robust “Counter-fraud Framework” can transform counter-fraud in your organisation” Sandeep Das – St John Ambulance

We promoted Charity Fraud Awareness Week 2022, which has a wealth of resources to help charities raise awareness of fraud, which supports the work of internal auditors.

#### **4. Provide opportunities for networking amongst members**

CIAN held three Network Meetings in 2022, with over 35 attendees at each session. We have decided to continue to host both online and in-person Network Meetings because online meetings are more inclusive of our members across the UK. Two of our Network Meetings were held online, and our AGM was held in-person, hosted at the London office of Crowe.

The Small Audit Function Special Interest Group held one meeting on Quality Assurance and Improvement programs with Liz Sandwith as their guest speaker. The Retail Special Interest Group held one meeting, with topics such as energy efficiency checks and fraud prevention.

CIAN membership increased by 5% during this period, to a total of 199 members.

#### **Financial Position and Reserves Policy**

As recorded in CIAN's 2022 accounts, our available funds as at 31 December 2022 were £9704. Suggestions from members for use of these funds are welcome.

CIAN's ability to continue to provide free network meetings and heavily discounted training remains reliant upon five large firms: Sayer Vincent, BDO, Crowe, Haysmacintyre and Grant Thornton, who generously support us by providing free venues and refreshments for our meetings and training events. We are very grateful for their support. It is also important that we thank our speakers at our Network meetings who give their time freely.

CIAN does not have any debts and, thanks to the generosity of the firms noted above, our fixed costs are limited to expenditure on our website and domain. Our reserves policy is to maintain a balance of at least £3,000 to ensure that we would be able to cover incidental costs and upfront payments required to run CIAN training courses.

### **Address of the Principal Office of the Charity**

CIAN is a small charity and does not have any premises of its own. Consequently, the principal office of CIAN is listed as the working premises of the CIAN Secretary. This is currently:

Sue Ryder  
183 Eversholt Street  
LONDON  
NW1 1BU

### **Public Benefit Statement**

The CIAN trustees have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers of duties.

### **Executive Committee Membership (CIAN Trustees)**

CIAN has no employees and is run solely by our voluntary Executive Committee, who all donate their time and energy on top of their own full-time Internal Audit roles. I would like to thank all of the Committee Members for their hard work and dedication, without which none of our events, training, benchmarking, networking opportunities, guidance or membership growth would be possible.

The Committee members elected and re-elected at the 2022 AGM in September 2022 are shown below:

CIAN Committee Member	Charity	Date joined Committee	Last formally elected/re-elected	Due Date for formal election / re-election	Proposer	Secunder
Sue Davis	Order of St John Care Trust	Mar-20	2020 AGM (Elect)	2022	Garry	Robert
Garry Smith	NSPCC	Jun-20	2020 AGM (Elect)	2022	Laura	Natasha
Robert Auguste	Barnardo's	Aug-17	2020 AGM (Re-elect)	2022	Natasha	Laura
Angela Oritsejafor	Sue Ryder	Nov-17	2020 AGM (Re-elect)	2022	Sue	Wateraid - Mark Lomas
Natasha Scott	WaterAid	Dec-17	2020 AGM (Re-elect)	2022	Robert	Garry
Laura Kemp	SWAP	Jan-20	2020 AGM (Elect)	2022	Angela	Sue
David Barraclough	National Trust	Sep-22	N/A	2022	NT	Angela

Committee meetings are additionally attended by our Special Advisor to the Committee, Jonathan Orchard, who is a Partner at Sayer Vincent.

**Laura Kemp, CIAN Chair**  
**December 2023**